

Having the time of your life: Prioritising Who, What and When for the next year.

Stuff you feel passionate about	Stuff you feel you ought to do	Stuff you feel would be fun to do
Fill this column with the things closest to your heart; stuff that you'd regret not getting around to doing. <i>My example: To play the Old Course at St Andrews</i>	Fill this column with all the causes that come to mind that you feel you should do or that you ought to. Responsibilities. Often these are not so much things that you are passionate about as that you feel an obligation towards. <i>My example: To take my Mum out for coffee more often!</i>	Fill this column with the fun stuff. There might be a bit of overlap with column one but these won't have the same sense of obligation that the 'ought to do' column will have. <i>My example: To go and see Billy Joel in concert!</i>

This table is simply to help you organise your thoughts:

What	When	Actions: What needs to be done and by whom <i>(the most important bit)</i>

Make it happen!